

FULL NAME : STUDENT ID:

MYTYNDALEEMAIL: @MYTYNDALE.CA

PERSONAL EMAIL :

REFUNDAMOUNT:

1. **Are you a government loan recipient:** Yes No

Please note that if you are a government loan recipient, surplus funds on your student account may be required to be returned to the National Student Loans Service Centre. Refunds will not be issued to a student without the authorization of a Student Financial Services Advisor.

2. **Indicate if tuition and/or other fees are supported by:**

Church Organization Employer Other

Please note that we require a letter of consent from your sponsor before releasing funds to a student.

3. **Please check one of the following refund method:**

Cheque - Mail out Paypal Original payment must be made via Paypal. Paypal transaction reference:
Refund over \$2500 CAD can only be issued as a cheque.

IMPORTANT: Please provide the mailing address you would like the cheque to be sent to. Cheques will only be made payable to the STUDENT, not to a third party. This process may take approximately 2 weeks, even longer during peak seasons. Once approved, the Student Financial Services office will email a confirmation of approval to the email address provided above.

FULL NAME :

ADDRESS :

CITY: POSTAL CODE: COUNTRY :

SIGNATURE: DATE:

FOR BUSINESS OFFICE USE ONLY:

REASON FOR REFUND		APPROVED REFUND AMOUNT
DATE	AUTHORIZED BY STUDENT FINANCIAL SERVICES	PROCESSED BY BUSINESS OFFICE